

JUNIOR POLICY OFFICER

Junior policy support staff position: Generic, biosimilar and value added medicines policies at EU and global (UN/WHO) level

Medicines for Europe is currently recruiting a **Junior Policy Officer** to be based at our offices in Brussels.

Medicines for Europe represents the pharmaceutical companies supplying the largest share of medicines across Europe and is the voice of the generic, biosimilar and value added industries. As a leading partner for better healthcare, we aim to increase the health and wellbeing of all Europeans through better access to high quality medicines. Medicines for Europe members' portfolio cover 80% of therapy areas, and in so doing, safeguards the sustainability of Europe's healthcare systems for future generations. Medicines for Europe is a leading member of the International Generic and Biosimilar medicines Association (IGBA) with members in the Americas, Asia, Australia and Africa. The Junior Policy Officer will dedicate 50% of their time to work at Medicines for Europe and 50% of their time to support activities at the IGBA.

Key Tasks and Responsibilities

- Support the Director General of Medicines for Europe in developing presentations and supporting policy teams.
- Support the work of Medicines for Europe sector groups including research on policies and regulations that foster better access to medicines.
- Support the development of the IGBA – notably preparing briefing documentation, arranging meetings/TCs for the IGBA on scientific regulation, trade/intellectual property and biosimilar medicines.
- Support IGBA planning for the International Conference of Harmonisation (ICH) – a body which standardises pharmaceutical regulation.

Requirements

We are looking for a highly motivated professional to join our team with:

- A strong interest to work on highly technical legal and scientific/regulatory issues affecting access to medicines globally.
- Some understanding and knowledge of the pharmaceutical industry would be an advantage – or a willingness to learn quickly.
- A university degree with, preferably, some relevance to the pharmaceutical industry.
- Good administrative/planning, IT literacy, communication and coordination skills.
- An ability to cooperate with colleagues and members from different cultures.
- Fluency in English, ability in other languages would be an advantage.

Contract: 1 Year

Location: Brussels, Belgium

Conditions: This is a full time position. Salary commensurate with experience.

How to apply: Send a cover letter and a CV to Jocelyne Jados: jjados@medicinesforeurope.com by 30 April 2019

GDPR Compliance:

As a data subject, you have a number of rights. You can

- access and obtain a copy of your data on request;
- require the association to change incorrect or incomplete data
- require the association to delete or stop processing your data, for example where the data is no longer necessary for the purposes of processing.

Please note that we will keep your information in a secured server and If your application for employment is unsuccessful, the organisation will hold your data on file for 6 (six) months after the end of the relevant recruitment process. If you agree to allow us to keep your personal data on file, we will hold your data on file for a further 6 (six) months for consideration for future employment opportunities. At the end of that period, or once you withdraw your consent, your data is deleted or destroyed.